



**Joint Workshop – School Committee & City Council
And
City Council Workshop & Special Meeting
April 22, 2019
Agenda**

5:30 P.M. Joint Workshop – School Committee & City Council

- A. Special Municipal Referendum Ballot on the Proposed New High School
 - Bond Council to review the bonding process
 - Mark Lee and Lisa Sawin will be reviewing the project budget
 - Discussion on the recommended Building Committee referendum question and whether there will be an additional question or questions

City Council Budget Workshop

- B. Human Resources
- C. IT
- D. City Clerk
- E. City Manager
- F. Elected Officials
- G. Finance
- H. Facilities
- I. Library

City Council Meeting (*immediately following the workshop*)

Pledge of Allegiance

I. New Business

A. Order 45-04222019

Approving the third non-binding advisory question to be included on the school budget validation referendum ballot as proposed by the School Department.

II. Adjournment



**City of Auburn
City Council Information Sheet**

Council Workshop or Meeting Date: April 22, 2019

Author: Sue Clements-Dallaire, City Clerk

Subject: Special Municipal Referendum Ballot on the Proposed New High School

Information:

During the 4/16/2019 Council workshop, there was discussion on the referendum ballot for the new high school and whether the City Council felt that one question would be enough or, should there be one or more additional questions.

During tonight's workshop, Bond Council will review the bonding process, there will be a review of the project budget, and discussion on the recommended Building Committee referendum question and whether there will be an additional question or questions.

City Budgetary Impacts: Not yet determined.

Staff Recommended Action: Discussion

Previous Meetings and History: There have been several workshop discussions on the proposed new high school and the subject of the ballot was discussed at the 4/16/2019 Council workshop

City Manager Comments:

I concur with the recommendation.

Signature:

A handwritten signature in blue ink that reads "Peter J. Cusick".

Attachments: Memo from Katy Grondin. Additional information will be provided no later than Monday April 22, 2019.

Memo to School Committee and City Council

For: April 22, 2019

From: Katy Grondin, Superintendent of Schools

Thank you for the opportunity for both the School Committee and City Council to hear information, to ask questions and to discuss the referendum question or questions, which will need to be approved for the new Edward Little High School project, in order for the community to vote on June 11.

The first part of the meeting will be a presentation by Joe Cuetara, who is the senior vice president in the Capital Markets Division of Boston-based financial advisors Moors & Cabot, and will be selling the bonds for the project. He will be explaining when the bonds will be sold, how the BANs will be paid and the bond schedule. Jim Saffain, the City's bond council, will also be present. He is working with Joe Cuetara on the issuance of the bond and with Bill Stockmeyer, Drummond Woodsum attorney, to write the referendum question(s).

The second part of the meeting Mark Lee and Lisa Sawin, Harriman architects, will review the the project budget that has been recently approved by the State Board of Education. This is an opportunity to understand what the state funds are supporting and what the local funds will be supporting in the project. They will answer questions and show the latest design of new ELHS building and the athletic fields layout.

The third part of the meeting will be a discussion regarding the Building Committee's recommended referendum question and the option to add questions beyond one single question. Jim Saffain, Mark Lee and Lisa Sawin will be available to support the discussion as the School Committee and City Council strive to reach consensus. (Drafted One question and Drafted Two questions included in packet)

There is a second Joint workshop planned for April 24th at 6:00pm. Following the Joint meeting, the School Committee will be voting to accept the recommendation from the Joint workshop, followed by the City Council conducting a first reading on the recommendation.



**City of Auburn
City Council Information Sheet**

Council Workshop or Meeting Date: April 22, 2019

Author: Sue Clements-Dallaire, City Clerk

Subject: FY 20 Budget Presentations

Information: There will be a brief presentation of the proposed FY 20 operations and Capital Improvement Plan budgets on the following departments:

- a. Human Resources
 - b. IT
 - c. City Clerk
 - d. City Manager
 - e. Elected Officials
 - f. Finance
 - g. Facilities
 - h. Library
-

City Budgetary Impacts: To be determined.

Staff Recommended Action: After presentation, staff will be available for questions and discussion.

Previous Meetings and History: Annual review and discussion.

City Manager Comments:

I concur with the recommendation. Signature:

A handwritten signature in blue ink that reads "Peter J. Cuddeback".

Attachments:



City of Auburn
City Council Information Sheet

Council Workshop or Meeting Date: April 22, 2019

Order: 45-04222019

Author: Sue Clements-Dallaire, City Clerk

Subject: School Budget Referendum Ballot

Information: The date for the School Budget Validation Referendum has been set to be held on June 11, 2019. State law provides the language for the ballot as noted below.

Title 20-A §1486 (F) states that the article to be voted on must be in the following form:

(1) "Do you favor approving the (name of regional school unit) budget for the upcoming school year that was adopted at the latest (name of regional school unit) budget meeting? Yes or No"

Title 20-A §1486 (1.) states the following:

Every 3 years, the voters in a regional school unit shall consider continued use of the budget validation referendum process. The warrant at the budget validation referendum in the 3rd year following adoption or continuation of the referendum process must include an article by which the voters of the school administrative unit may indicate whether they wish to continue the process for another 3 years. The warrant for the referendum to validate the fiscal year 2010-11 budget is deemed the 3rd-year warrant. A vote to continue retains the process for 3 additional years. A vote to discontinue the process ends its use beginning with the following budget year and prohibits its reconsideration for at least 3 years.

This year, per State Statute, we will be adding the second question on the 3-year continuation to the ballot. It last appeared on the ballot in 2016.

In addition, the School Department has asked that we add a third question which would be a non-binding, advisory question (below).

I find the school budget for the upcoming school year that was adopted by the City Council to be:

TOO HIGH ACCEPTABLE TOO LOW

City Budgetary Impacts: None

Staff Recommended Action: Motion to approve a third a non-binding, advisory question to the ballot as requested by the School Department.

Previous Meetings and History: Presented to the City Council at the 4/16/2019 workshop.

City Manager Comments:

I concur with the recommendation. Signature:

Attachments: Sample Ballot Design and Order 45-04222019

SAMPLE
SCHOOL BUDGET
VALIDATION REFERENDUM
AUBURN, MAINE
JUNE 11, 2019

INSTRUCTIONS TO VOTERS

TO VOTE, completely fill in the OVAL to the LEFT of your choice like this: If you make a mistake, you may request a new ballot.

QUESTION 1: BUDGET VALIDATION REFERENDUM

Do you favor approving the City of Auburn's school budget for the upcoming school year that was adopted by the Auburn City Council at their latest budget meeting?

- YES
 NO

QUESTION 2: CONTINUATION OF THE BUDGET VALIDATION REFERENDUM PROCESS

Do you wish to continue the budget validation referendum process in the City of Auburn for an additional three years?

- YES
 NO

INFORMATIONAL NOTE:

A "YES" vote will require the City of Auburn to continue to conduct a referendum to validate the City's annual school budget for the next three years.

A "NO" vote will discontinue the budget validation for at least three years and provide instead that the City's annual school budget shall be finally adopted at a meeting of the Municipal Council.

QUESTION 3: NON BINDING ADVISORY QUESTION

The following is a non-binding expression of opinion for the consideration of the School Committee and City Council.

I find the school budget for the upcoming school year that was adopted by the City Council to be:

- TOO HIGH
- ACCEPTABLE
- TOO LOW

SAMPLE

Holly C. Lasagna, Ward One
Robert P. Hayes, Ward Two
Andrew D. Titus, Ward Three
Alfreda M. Fournier, Ward Four



Leroy G. Walker, Ward Five
Belinda A. Gerry, At Large
David C. Young, At Large

Jason J. Levesque, Mayor

IN CITY COUNCIL

ORDER 45-04222019

ORDER AUTHORIZING THE CITY CLERK TO ADD A THIRD, NON-BINDING ADVISORY QUESTION TO THE SCHOOL BUDGET VALIDATION REFERENDUM BALLOT

ORDERED, that the City Council hereby authorizes the City Clerk to add a third, non-binding advisory question to the School Budget Validation Referendum ballot as follows:

I find the school budget for the upcoming school year that was adopted by the City Council to be:

TOO HIGH

ACCEPTABLE

TOO LOW